

Managing in Two Worlds - Governance Training Program

2010



Governance training specifically tailored for Indigenous community organisations. Three day workshops delivered by Aboriginal Affairs Victoria in partnership with the Office of the Registrar of Indigenous Corporations and Consumer Affairs Victoria.



The Managing in Two Worlds workshops build on existing knowledge and provide essential training for board members and staff of Indigenous community organisations. The workshops are fully funded by Aboriginal Affairs Victoria.

What does the workshop cover?

The workshop program is designed to strengthen the governing and management capacity of Victorian Indigenous community organisations and improve service delivery in the community sector.

Topics covered at the three-day workshops include:

- board member roles and responsibilities
- identifying conflict of interests
- understanding legal obligations and terms relating to boards
- effective operation and documentation of board meetings
- understanding your organisation's constitution.

Who can nominate?

Nominations are open to new or existing board members and staff from Victorian Indigenous community organisations.

Organisations must be:

- not for profit Indigenous organisations
- legally incorporated
- controlled or directed by Indigenous people

To gain the best results from the workshops **at least two participants** from each organisation are encouraged to attend. This assists with the structure of the training and helps build organisations capacity.

Workshop Nomination form is attached.

Three-Day Introductory Workshops

For board members and staff of Indigenous organisations

"I never had structured knowledge like this before and this has helped me a lot, I feel strengthened" (Participant comment)

Sponsorship

Sponsorship for each workshop includes all meals, accommodation and training for participants. Travel is reimbursed for public transport or petrol costs.

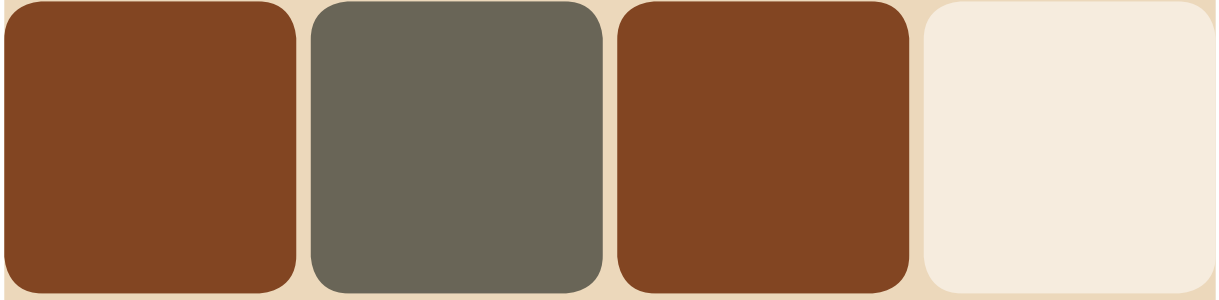
What if you want to continue your governance training?

Participants who complete the three-day workshops are eligible and may choose to continue their governance training by undertaking the accredited Certificate IV in Business (Governance), which can lead into the Diploma in Business (Governance).

Both accredited courses are delivered in four one week residential blocks over a four month period in Melbourne.



"Our organisation is small and doing things like this gives me confidence that I can give back to community" (Participant comment)



More information

For nomination forms or further information about individual workshops, the Certificate IV or Diploma, please contact:

Marita Schlager – Community Agent

Aboriginal Affairs Victoria

Phone: **(03) 9208 3252 or 0427 533 109**

Nomination forms may be submitted via:

Email: AAV.Governance@dpcd.vic.gov.au

Fax: (03) 9208 3292

Mail: Aboriginal Affairs Victoria

Attention – Community Agent

GPO Box 2392, Melbourne, Vic 3001

Successful nominees will be notified by telephone and in writing prior to the workshops.