

Application Form for registration as a Registered Aboriginal Party for the purposes of the *Aboriginal Heritage Act 2006*

This form, approved by the Secretary, Department for Victorian Communities, specifies the format in which an application must be prepared by an incorporated body seeking registration as a Registered Aboriginal Party under the *Aboriginal Heritage Act 2006*. The approved form assists the Aboriginal Heritage Council to evaluate applications by ensuring applications are complete and consistently presented.

SECTION 1: Applicant Information

Name of applicant organisation

Postal address

Telephone number

Fax number (if any)

Email address
(if any)

Australian Business No.
(if applicable)

Is the organisation registered for GST?

Yes

No

Signature

Date

Day Month Year
200

Name (printed)

Common Seal:

Signature of witness

Date

Day Month Year
200

Name of witness (printed)

By signing this form, the signatory confirms that they are authorised to sign on behalf of the applicant organisation.

This may be verified by examination of records of an annual general meeting

NO UNINCORPORATED ORGANISATION WILL BE REGISTERED AS AN ABORIGINAL PARTY

SECTION 2: Native Title Holder

Is the applicant a registered native title holder for all or part of the area under application?

Yes

No

Note: Registered native title holder means a registered native title body corporate (with the same meaning as in the Commonwealth Native Title Act 1993); or an entity, other than a registered native title body corporate, that is the subject of a determination of native title under the Native Title Act 1993 and is registered on the National Native Title Register established under the Native Title Act 1993 as holding native title rights and interests.

SECTION 3: Native Title Party

Is the applicant a native title party for all of the area under application?

Yes

No

Is the applicant a native title party for part of the area under application?

Yes

No

Note: Native title party is defined in section 6 of the *Aboriginal Heritage Act 2006*. See also the guidelines attached to this application form.

SECTION 4: Traditional or Family Links

Does the applicant represent Aboriginal people with traditional or familial (family) links to the area/s under application? If yes, please describe these links*. Yes No

Do other Aboriginal groups recognise these links? If yes, please describe how these links are recognised by other Aboriginal groups*. Yes No

SECTION 5: Historical and Contemporary Links

Does the applicant represent Aboriginal people with a historical or contemporary interest in the Aboriginal cultural heritage of the application area? If yes, please describe these interests*. Yes No

Describe any working relationships between the applicant and traditional owner groups or native title holders or claimants in the area.

SECTION 6: Expertise in Cultural Heritage Management

Describe the applicant's demonstrated expertise in managing and protecting Aboriginal cultural heritage in the application area. If the applicant has little or no experience, please describe in Attachment C how cultural heritage management work will be undertaken.

Attachments - Checklist



Applicants are required to provide the following documents and information with their applications. This information will assist the Aboriginal Heritage Council to assess applications for registration. All information provided will be treated sensitively and confidentially

SECTION 1: Applicant Information

All applicants must provide the following information

- ATTACHMENT A – Certificate of Incorporation**
A copy of the applicant's Certificate of Incorporation, articles of association or constitution, policies and procedures or governance manual and a list of office bearers and/or persons who make up the authorising group must be attached. A full and current list of members (without addresses) must also be attached.
- ATTACHMENT B – Map and description of the application area**
Description of the area in respect of which the application is made, including details, in the form of a map or a written description, of the boundaries of that area.
- ATTACHMENT C – Statement outlining how the applicant will carry out the role of Registered Aboriginal Party**
This statement should identify in detail how the applicant will fulfil the responsibilities of a Registered Aboriginal Party. This statement should describe the governance structures to be used and how the applicant will comply with its incorporation requirements (if not already incorporated). The statement should also describe how the applicant will make decisions in relation to cultural heritage management and also describe the skills in this field of those proposed for involvement.

If it is proposed to use the services of another Aboriginal organisation, for example, pay roll, please provide the following details for that organisation.

Name of applicant organisation			
Postal address			
Telephone number		Fax number (if any)	
Email address (if any)		Australian Business No. (if applicable)	

Is the organisation registered for GST? Yes No

# Signature	_____
Date	200
	Day Month Year
Name (printed)	_____

Common Seal:

*Signature of witness	_____
Date	200
	Day Month Year
Name of witness (printed)	_____

By signing this form, the signatory confirms that they are authorised to sign on behalf of the applicant organisation. This may be verified by examination of records of an annual general meeting.

SECTION 2: Native Title Holder

Native Title Holders must provide the following information

- ATTACHMENT D – Copy of the Native Title determination.

SECTION 3: Native Title Party

Native Title Parties must provide the following information

- ATTACHMENT E – Copy of Native Title Registration, Agreements or Determination.

SECTION 4: Traditional or Family Links

- Applicants can provide any information that they believe will support this application. This information could include historical documents and researched articles. In addition, it may be helpful to provide documents from other Aboriginal people or organisations, which recognise these traditional or family links or from groups which recognise the applicant's links to land. If this application has been discussed with other Aboriginal groups this could also be described.

SECTION 5: Historical and Contemporary Links

- Applicants can provide any additional information that they believe will support this application. It is recommended that this application be accompanied by supporting documentation from other Aboriginal people or organisations who recognise the historical and contemporary links of the applicant, or who support the application. It is recommended that this application also be discussed with traditional owner groups in the area.

SECTION 6: Expertise in Cultural Heritage Management

- Applicants can provide any additional information that they believe will support this application. It is recommended that this statement be accompanied by supporting documentation from other Aboriginal people or organisations, or other stakeholders such as state government agencies, developers, local government, or land managers, who are aware of the cultural heritage management expertise of the applicant.

SECTION 7: Grants of Land

- Applicants are asked to attach a recent title search for land that they have been granted by the Commonwealth or State Governments.

SECTION 8: Land and Resource Management

- Applicants are asked to describe any agreement that they have entered into with the State or any other party, in relation to land and natural resource management in the application area.

SECTION 9: Other Information

Applicants can attach any other information they believe will assist the Aboriginal Heritage Council to make its decision.

A printed copy of the application, including attachments, should be posted to:

The Secretariat
Aboriginal Heritage Council
GPO Box 2392
MELBOURNE VIC 3001