

Sporting Uniform Grants Program 2011-12

Round 2

Application Guidelines

Sport and Recreation Victoria



1. Description and Objectives of the Program

1.1 What is the Sporting Uniform Grants Program?

The *Sporting Uniform Grants Program* provides grants of up to \$1000 to assist in the purchase of sports uniforms.

1.2 Why is the Victorian Government funding these grants?

The *Sporting Uniform Grants Program* contributes to the Government's Sport and Recreation policy priorities of increasing participation, and supporting grass roots sport and recreation clubs to create physically active communities and nurture talent. Club sport plays a big part in the life of local communities. Being part of a team provides a socially valued role for participants, and creates a sense of community membership.

1.3 Who can apply?

This program provides funds for activities that support Victorian community-based clubs or organisations involved in the delivery of sporting and active recreation opportunities.

In addition, to be eligible for funding, applicants must:

- be non-government and not-for-profit;
- be affiliated with a recognised State Sporting Association;
- have not received a Sporting Uniform Grant in a funding round with a closing date within the previous twelve months;
- be an incorporated body, cooperative or association (including business associations);
- possess an Australian Business Number (ABN) or can provide written advice from the Australian Tax Office that no withholding tax is required from the grant payment; and
- be financially solvent;
- adhere to the *Victorian Code of Conduct for Community Sport*. Further information about this Code can be found at www.dpcd.vic.gov.au/sport/codeofconduct

Note:

- School sport and recreation clubs are only eligible to apply **if** players are not current students (i.e. Old Boys teams are eligible to apply).
- Each individual club or organisation can only submit one application per funding round.



2. What types of activities might be funded?

Grants from this program can be used for the purchase of sporting uniforms and footwear that are essential for participation in sport, such as:

- jumpers
- tracksuits
- socks
- football boots
- shirts
- bathers
- leotards
- runners
- shorts
- skirts
- hats
- pants

Preference will be given to projects that:

- will increase participation in communities with existing low levels of participation in sport and physical activity;
- provide uniforms or equipment for competitors and active participants (including umpires) rather than for non-playing officials; and
- include a quote providing details of the type, number and cost of uniforms to be purchased.

2.1 What will not be funded?

This program will not fund:

- Uniforms or footwear that have already been purchased.
- Protective equipment such as mouth guards, shin guards, face masks, knee pads, helmets and wet suits.

3. How will Applications be assessed?

Eligible applications will be assessed using the questions and criteria listed below. Applications should address all relevant criteria and provide relevant supporting documents as set out in the next section.

3.1 What are the Assessment Criteria?

What?

- Provide details of the uniforms to be purchased.

Why?

- Describe the need for the uniforms. Are existing uniforms inadequate, inappropriate or outdated?
- Also, why does the club need a government grant to purchase the uniforms?

Who?

- Provide details of who will benefit from the purchase of the uniforms.
- How will the grant benefit the club and its members and reduce financial barriers to participation.

4. Information you will need to provide as part of your application

All applications require:

- A quote including details of item type, number and cost of uniforms to be purchased. The quote can be provided separately, but it must be received no later than 8 March 2012. The application itself must be submitted by 1 March 2012.

For preliminary information or advice on this or any other grant program please contact the Grants Information Line on 1300 366 356 (for the cost of a local call, except from a mobile phone) on any weekday between 8.30am and 5.00pm (except public holidays).



5. Application and funding conditions

5.1 Funding agreements

Successful applicants must enter into a funding agreement with DPCD.

6. What is the application process?

There are two funding rounds in 2011-12 with the following key dates:

Funding round	Round 1
Opening date	25 July 2011
Closing date	1 September 2011
Notifications anticipated by	9 December 2011
Funding round	Round 2
Opening date	25 January 2012
Closing date	1 March 2012
Notifications anticipated by	9 June 2012

All applications must be received by DPCD no later than 11:59pm on the closing date.

Late, incomplete or handwritten applications will not be considered.

Receipt of applications will be acknowledged in writing.

Applications may be submitted in a number of ways:

- Preferred Method: Online at <http://www.dpcd.vic.gov.au/home/grants/all-grants/sporting-uniforms>
- Email your application form to grantapplications@dpcd.vic.gov.au

Please note, you must use the Round 2 application forms which can be downloaded from <http://www.dpcd.vic.gov.au/home/grants/all-grants/sporting-uniforms>. Supporting attachments must be no larger than 2MB.

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